



Request for Proposals
for
Multipurpose Field
of the Outdoor Recreation Complex
at
Lake Forest Charter School

**LAKE FOREST ELEMENTARY CHARTER SCHOOL
1110 Lake Forest Blvd.
New Orleans, LA 70128**

ADVERTISEMENT

REQUEST FOR PROPOSAL 01-2025

MULTIPURPOSE FIELD

Electronic Responses to Request for Proposal relative to the above will be received via email submission to the Operations@lakeforestcharter.org for Lake Forest Charter School ("the Charter School") at 11110 Lake Forest Blvd., New Orleans, LA 70128 until **10:00 A.M. (CST) on May 2, 2025.**

Specifications and qualifications are found in the RFP documents and may be obtained by visiting the Charter School's website at www.lakeforestcharter.org. Policy Resources - Public Notice. All questions regarding this RFP shall be directed to the Operation's Director at Operations@lakeforestcharter.org.

The Charter School will host a Pre-Proposal meeting to be held on **April 17, 2025**, at 1110 Lake Forest Blvd, New Orleans, LA 70128 **for 10:00 A.M. (CST)**.

The Charter School reserves the right to reject any or all Responses to Request for Proposal whenever such rejection is in its best interest in accordance with law. The provisions and requirements of this advertisement shall not be waived.

**REQUEST FOR PROPOSAL (RFP)
FOR THE CONSTRUCTION OF A MULTIPURPOSE FIELD**

Issued by:

Lake Forest Elementary Charter School
11110 Lake Forest Blvd
New Orleans, LA 70128
504-826-7140

Date of Issue: April 11, 2025

Proposal Due Date: May 2, 2025

INTRODUCTION

Lake Forest Charter ("the Charter School") is seeking proposals from qualified contractors for the construction of a multipurpose field located at 11110 Lake Forest Blvd., New Orleans, LA 70128. The objective is to develop a high-quality, durable, and functional playing surface suitable for various sports and community events.

SCOPE OF SERVICES

The scope of work includes, but is not limited to:

- Project and Permits
- Site preparation and grading
- Installation of turf (natural or synthetic)
- Surface marking
- Clean up and Removal of Construction Materials
- Any additional infrastructure as required

PROPOSAL SUBMISSION GUIDELINES

Interested bidders must submit a proposal that includes the following:

- Company background and relevant experience
- Proposed project approach and timeline
- Detailed cost estimate, including labor and materials

- Overview of turf types (natural or synthetic) and their lifespan, including maintenance
- List of subcontractors (if applicable)
- Two (2) references from previous similar projects
- Proof of licensing, insurance, and bonding

BACKGROUND CHECK

Contractor will not employ any person to provide services who has been convicted, or pled nolo contendere to, any one of the crimes listed in the Louisiana Child Protection Act. La R.S. 15:587.1 (C). The Criminal History Record must be obtained by the contractor for all employees to be hired and shall be retained during the duration of the employment. Records are to be updated on an annual basis.

PERFORMANCE INVESTIGATIONS

As part of the proposal evaluation process, the Charter School may make inquiries and investigations, including verbal or written references from the firm's customers, to determine the ability of the firm to provide service.

EMPLOYMENT

It is understood that all employees will be employees of the successful vendor, including but not limited to the successful vendor's subcontractors, partners, etc.

NOTICE TO OFFEROR

The Charter School shall consider the intentional employment by the selected firm of unauthorized aliens in violation of U.S. immigration laws cause for unilateral cancellation of the contract resulting from this RFP.

ERRORS

The Charter School is not liable for any errors or misinterpretations made in responding to this Request for Proposal.

EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

- Experience and qualifications
- Project approach and understanding

- Cost-effectiveness, timeline and schedule
- References and past performance

SUBMISSION DETAILS

All proposals must be submitted electronically

Operations@lakeforestcharter.org

Deadline for submission: **May 2, 2025, by 10:00 AM**

Late submissions will not be considered.

TERMS AND CONDITIONS

- Lake Forest Charter reserves the right to accept or reject any proposal.
- Contractors must comply with all local, state, and federal regulations.
- The selected contractor will enter a formal contract with Lake Forest Charter School.

For any inquiries, please contact the Operations Director at

Operations@lakeforestcharter.org.